

## **Lancaster Lebanon Habitat for Humanity**

Title: Construction Foreman/Foreperson  
Reports Directly To: Director of Operations  
Status: Full-time, Non-Exempt  
Pay range: \$50,000-\$60,000 annually

### **CONSTRUCTION FOREMAN/FOREPERSON**

The Incumbent, reporting to the Director of Operations, shall oversee construction projects, including new build, rehab properties, and home repairs within the scope and budget requirements and construction schedule. Incumbent will educate, guide, and supervise volunteers, including Habitat homebuyers, on the construction site and at special events.

#### **Primary Responsibilities:**

1. Serve as Competent Person and construct, rehabilitate, or repair homes in a timely and safe manner that remains on budget for home affordability.
2. Train, educate, and supervise volunteers, Habitat homebuyers, and long-term volunteers of all skill levels.
3. Coordinate with the Construction Team, including, but not limited to the Director of Operations, Director of Construction, Volunteer Services Manager, and Family Services Manager. Monitor assigned projects' schedules.
4. Supervise AmeriCorps Members or other long-term volunteers as appropriate and necessary.
5. Responsible for management of safety standards at assigned construction sites.
6. Plan and arrange for equipment maintenance and replacement as necessary.
7. Coordinate sub-contractors at assigned sites as needed.
8. Present publicly on Habitat construction work and home maintenance from time to time.

This position should not be construed to contain every function/responsibility that may be required by an incumbent in this job. Incumbents are required to perform other functions, as required.

#### **Specifications:**

Extensive experience and knowledge of home building, home rehabilitation, and construction processes required.

Ability to perform the basic skills of construction with an emphasis on carpentry.

Basic competency with Microsoft Outlook preferred.

The ability to manage planning, support volunteers and subcontractors Monday through Friday. Some Saturday work required, but will always maintain a 5-day work week.

Have or obtain a Competent Person certification according to HFHI, by completing the Competent Person Safety Training or an approved OSHA #510 course.

Please send cover letter and resume to [jobs@lhfh.org](mailto:jobs@lhfh.org)

**Lancaster Lebanon Habitat for Humanity** is a nonprofit that builds, rehabs, and repairs homes in partnership with low-to-moderate-income families. Its vision is a world in which everyone has a decent place to call home.

Habitat for Humanity is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, age, religion, sex, sexual orientation, marital status, national origin or disability.

Effective: August 22, 2023