

Lancaster Lebanon Habitat for Humanity

Site Supervisor

Summary:

The Incumbent, reporting to the Director of Construction, shall oversee construction projects, including new build, rehab properties, and home repairs. Incumbent will educate, guide, and supervise volunteers, including Habitat homebuyers, on the construction site and at special events.

Primary Responsibilities:

1. Serve as Competent Person and construct, rehabilitate, or repair homes in a timely and safe manner that remains on budget for home affordability.
2. Train, educate, and supervise volunteers, Habitat homebuyers, and long-term volunteers of all skill levels.
3. Coordinate with the Construction Team, including, but not limited to the Director of Operations, Volunteer Manager, and Community Outreach Manager.
4. Supervise AmeriCorps Members or other long-term volunteers as appropriate and necessary.
5. Responsible for management of safety standards at construction sites.
6. Coordinate construction planning with Client Services and architectural agent, as directed and necessary.
7. Plan and arrange for equipment maintenance and replacement as necessary.
8. Present publicly on Habitat construction work and home maintenance from time to time.
9. Identify and meet applicable construction standards in localities or as part of grant requirements.

This position should not be construed to contain every function/responsibility that may be required by an incumbent in this job. Incumbents are required to perform other functions, as required.

Specifications:

Extensive experience and knowledge of home building, home rehabilitation, and construction processes required.

The ability to manage planning, support volunteers and subcontractors Tuesday through Saturday.

Have or obtain a Competent Person certification according to HFHI, by completing the Competent Person Safety Training or an approved OSHA #510 course.